

APPLICATION:
SUBDIVISION POTENTIAL RESEARCH

Department of Community Development
Court & Office Building
Third Floor – 40 Culpeper Street
Warrenton, Virginia 20186

Zoning Will Assign Case Number

CASE NO: _____

Office of Zoning
Telephone: (540) 347-8789

Instructions:

Complete this application. If your parcel is zoned RA or RC, there is a \$100 research filing fee, which must be submitted with the application. A separate application must be completed for each parcel of record if you are requesting research on more than one parcel.

The subdivision research process requires that the County research property records for the parcel back to 1968. Therefore, you should not expect to receive a response to this request for several weeks. The response will be sent to the address you provide below. If you are not the property owner, as reflected in the County's Real Estate tax records, a copy of the letter will also be sent to the property owner.

PARCEL TO BE RESEARCHED:

Parcel ID Number (PIN): _____

Parcel Address: _____

Name of Parcel Owner: _____

REQUESTOR INFORMATION:

Name

Address

City

State

Zip

Phone Number: _____

Fax Number: _____

I hereby request research on the subdivision potential of the above parcel. I understand that the research will identify the MAXIMUM number of potential lots only, and that fewer lots may actually be achievable because of zoning and subdivision requirements, site conditions or other factors. I understand that, if I am not the property owner, a copy of the research will also be sent to the property owner of record for the researched parcel.

Signature of Requestor

Date

FOR OFFICE USE ONLY

Fee: _____
Receipt # _____ Date Rc'd _____ By _____

TM _____ PARCEL _____

SUFFIXES: _____

ZONING: _____

ACREAGE: _____

AG&FOR: _____

FLOODPLAIN: _____

ACCESS: _____

FRONTAGE: _____

SPECIAL EX. _____

SPECIAL PMT _____

REZONING PROFFERS: _____

SUBDIVISION PENDING _____

SUBDIVISION APPROVED WITHIN
LAST SIX MONTHS _____

NOTES: